ਸ਼ਹੀਦ ਭਗਤ ਸਿੰਘ ਸਟੇਟ ਟੈਕਨੀਕਲ ਕੈਂਪਸ

ਮੋਗਾ ਰੋਡ, ਫਿਰੋਜ਼ਪੁਰ – 152004

Proceedings of the 5th Meeting of Academic Council of Shaheed Bhagat Singh State Technical Campus, Ferozepur, held on 19.02.2016 at 11:30 AM in the Conference Room, Block-D of the Institute under the Chairmanship of Dr. T.S. Sidhu, Director, SBSSTC Ferozepur.

The following were present:

No.	Name
1.	Dr T S Sidhu, Director, SBSSTC Ferozepur
2.	Er. Lalit Sharma Managing Director. M/s Young Industrial Corporation, D-320, Phase -8, Focal Point, Ludhiana
3.	Er. Reetipal Singh, Associate Prof. (Academics) & Coordinator, BOS, IKGPTU
4.	Dr. A.K. Tyagi, Associate Director (EW), SBSSTC Fzr
5.	Dr. R.P. Singh, Associate Director (MBA), SBSSTC Fzr
6.	Mr. Anil Bansal, Associate Director (MCA), SBSSTC Fzr
7.	Dr M.K. Kushwaha, Head ME, SBSSTC Fzr
8.	Dr Rajiv Arora, Head CHE, SBSSTC Fzr
9.	Dr Lalit Sharma, Head DASH, SBSSTC Fzr
10.	Dr Kultardeep Singh, Head EE, SBSSTC Fzr
11.	Dr Satvir Singh, Head ECE, SBSSTC Fzr
12.	Mr Japinder Singh, Head CSE, SBSSTC Fzr
13.	Mrs. Parampreet Kaur, Head CE, SBSSTC Fzr
14.	Dr. Sanjeev Dewra, TPO, SBSSTC Fzr
15.	Dr. Arun Kumar Asati, Associate Professor (ME), SBSSTC Fzr
16.	Dr. Ajay Kumar, Associate Professor, (DASH), SBSSTC Fzr
17.	Mr. J.K. Aggarwal, , Associate Professor(ME), SBSSTC Fzr
18.	Dr. Manjinder Singh, Dean Academics, SBSSTC Fzr
19.	Dr N K Grover, Dean PG Studies, SBSSTC Fzr
20.	Mrs Navneet Kaur, Dean Student Welfare, SBSSTC Fzr
21.	Mr. Komaljeet Kumar, Student, B.Tech. 6th Sem. CE, SBSSTC Fzr
22.	Mrs. Anila Gupta, COE, SBSSTC Fzr
23.	Mrs. Vaishali Goyal, Asso. Prof. (ME), SBSSTC Fzr
24.	Dr. Rakesh Kumar, Dean (Accreditation and Autonomy), SBSSTC Fzr Member Secretary

At the outset, Dr. Rakesh Kumar, Member Secretary welcomed the Hon'ble Chairman and other members to the 5th meeting of Academic Council of the Institute. Thereafter, with the permission of the Hon'ble Chairman, the agenda items were deliberated upon and the following decisions were taken unanimously:

Item No. 5.1 **Confirmation of the proceedings of 4th meeting of Academic Council**
Decision: The proceedings of the 4th meetings of Academic Council were confirmed as no comments have been received from any member of Academic Council.

Item No. 5.2 **To report action taken on the decisions of the 4th meeting of the Academic Council**
Decision: The action taken report was approved by Academic Council with the following amendments:

Item no. 4.9 'Approval of Academic Regulations 2015-16' was deliberated and following modifications was unanimously accepted:

(1) The condition of minimum 75% attendance in all theory and practical courses will include maximum relaxation of 10% for all kinds of leaves (e.g. on medical ground, for appearing in competitive exams, etc. etc.), However, while awarding marks for attendance, only the actual percentage of attendance must be considered. The maximum relaxation of 10% in attendance is only for clearing the condition of minimum attendance.

(2) "6-months training" that was renamed as "Semester Training" will have two components:
Component-1: Three months Industrial Training. It will be conducted in Industry.
Component-2: Two months software Training. For this component the student will have the option to undergo it at the Institute or at the Industry. However, the institute will preferably accommodate most of the students at the institute itself.

(3) Following marks distribution is adopted for the two components of training replacing the earlier proposed plan:

For Component-1: 3-months Industrial Training

Sr.	Assessment Tool	Weightage
1	Training Proposal/Project	10%
2	Mid-Sem. Progress Assessment	15%
3	End-Sem. Project Report	20%
4	Industrial Tutor Evaluation	15%
5	End-Sem. Demonstration, Presentation and Viva-Voce	40%
	Grand Total	100%

For Component-2: 2-months software Training

Sr.	Assessment Tool	Weightage
1	Attendance	10%
2	Mid-term Progress Assessment	15%
3	End-term Project Report	20%
4	Institute/Industrial Tutor Evaluation	15%
5	End-Sem. Presentation and Viva-Voce	40%
	Grand Total	100%

(4) If a student fails in a course, he can either repeat the whole course or can pass that course by re-appearing in the End-Term Examinations.

(5) The CGPA multiplication factor will be 10.

Item No. 5.3 **Reconstitution of Committee for Dealing with UMCs (Unfair Means Cases in End Term Examinations)**

Decision: The item was approved with following modifications:

(1) As far as possible, the chairman of the UMC committee must be preferred to be a retired judge.

(2) The 3rd Member of the Committee "An Administrator" is replaced by "Dean Student Welfare" of the institute.

Following is the final structure of the UMC Committee after incorporating above changes:

1.	A Retired Judge/Eminent Advocate	: Chairman
2.	An eminent Academician	: Member
3.	Dean Student Welfare	: Member
4.	Registrar/Nominee of IKGPTU*	: Member
5.	Registrar/Nominee of MRSSTU	: Member

Further, with regard to DMC cases it is decided that the latest rules of IKGPTU will be followed. PTU Nominee, Er. Reetipal Singh will provide the copy of latest UMC rules of IKGPTU, Jalandhar.

Item No. 5.4 **Remuneration for the Members of UMC committee**

Decision: The item was approved as proposed with the following additions:

(1) TA/DA to outside members will be paid as per MRSSTU rules.

(2) No remuneration and TA/DA will be paid to the Invited Subject Experts as they are the internal faculty of the institute. However, if internal faculty is on official duty outside the institute, then he/she will be paid TA/DA as per MRSSTU rules.

Item No. 5.5 **Ratification of appointment of Head Examiners for different subjects in the Department of Applied Sciences and Humanities.**

Decision: The item was ratified as proposed.

Item No. 5.6

Decision: **Remuneration of various examination activities-regarding**

The item was approved as proposed with modifications that the subject teacher will be responsible for uploading/submission of marks. After uploading, both the Examiner and Subject Teacher will sign on the printed copy of marks. However, subject teacher will not be given any remuneration for the said purpose.

Item No. 5.7 **Ratification of the proceedings of 1ˢᵗ meeting of Internal Quality Assurance Committee (IQAC)-regarding**

Decision: The item was ratified as proposed.

Item No. 5.8 **Ratification of decisions regarding 'Semester Grace' taken in HODs meeting held on 28-01-2016**

Decision: The item was ratified as proposed.

SUPPLEMENTARY AGENDA

Item No. 5.9 **Modification of Course Code of the Academic Scheme adopted in the year 2015.**

Decision: The item was approved as proposed.

Item No. 5.10 **Ratification of proceedings of the 2ⁿᵈ meeting of Board of Studies of School of Architecture.**

Decision: The item was ratified as proposed.

Item No.5.11 **Declaration of result regarding**

Decision The item was approved as proposed. Further, it was decided that DMCs shall be issued by the affiliated University as per the existing pattern followed in IKGPTU Jalandhar. In this regard, Dean Academics will communicate to the MRSSTU to issue DMCs to the students in line with the practice being followed at IKGPTU, Jalandhar.

Item No.5.12 **Honorarium and TA/DA for various Academic Activities**

Decision The item was approved as proposed with the specific exception of cases dealt in Item No. 5.6.

At the end of the meeting, It was decided that

1. The Board of Studies (BoS) of all the departments will present their full schemes and 2nd year syllabus in 6ᵗʰ Meeting of Academic Council, likely to be held in June2016, for approval.

2. Each syllabus for all theory and lab courses will have 5 components as follows:

   a) Details of Course Code, Course Name and Credits

   b) Course Outcomes

   c) Chapter wise Course Contents

   d) Mapping of Course Contents with Course Outcomes

   e) Recommended books

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3. HODs will ensure that all the evaluation data of the previous semester (Course Outcomes and Marks) will be uploaded by the mid of March 2016.

4. HODs will ensure that all the evaluation data of the current semester is uploaded along with evaluation activities (mid-term, end-term, viva exams etc.)

The meeting ended with a vote of thanks to the Chair.

Dated: 19.02.2016

Member Secretary of Academic Council,
Shaheed Bhagat Singh State Technical Campus,
Ferozepur (Formerly SBSCET, Ferozepur)

Approved/Not Approved

**Hon'ble Director-cum- Chairman Academic Council
Shaheed Bhagat Singh State Technical Campus, Ferozepur**

DAA